



_____ **Chapter, Order of DeMolay**
of _____, _____

The Stated (Special) meeting of _____ Chapter, Order of DeMolay, was opened at _____ p.m. (a.m.) on the Initiatory Degree and _____ p.m. (a.m.) on the DeMolay Degree on _____, 20____, with _____ in the East, _____ in the West, and _____ in the South.

Members of the Advisory Council present were: Chairman _____, Chapter Advisor _____, and DADs _____.

Officers and members were as per the register:

MC _____	Tre _____	1P _____
SC _____	Mar _____	2P _____
JC _____	Chp _____	3P _____
SD _____	Alm _____	4P _____
JD _____	SB _____	5P _____
SS _____	Ora _____	6P _____
JS _____	Org _____	7P _____

Visitors present, introduced, and greeted were: _____.

The Minutes of the previous meeting(s) were read (corrected) and adopted.

The almoner reported a total of \$ _____ in the Almoner's Fund.

Since the last Treasurer's report, the Chapter has received \$ _____ from all sources, and spent \$ _____, leaving a balance of \$ _____ on _____, 20____.

It was moved by Brother _____ and seconded by Brother _____ that the bills be paid if found correct. The motion carried (was defeated).

Brother _____ reported under Sickness and Distress that _____ and appropriate action was taken.

All communications received by the Chapter were then read and included: _____.

The report of the Committee on Petitions for membership was presented. The MC gave the reports on investigation of: _____.

Petitions were read for the second time for: _____.

A Ballot was then taken for the degree of DeMolay on the Petitions of _____

The Petitions of _____
were elected (rejected and referred to the Advisory Council for further consideration).

Petitions for the Degrees of the Order of DeMolay were presented from _____
and were read by the MC who will refer them to a committee for proper investigation.

The MC then called for reports from the various committees: _____

The MC then declared the Chapter open for unfinished business, which included:
(include names of candidates receiving degrees and Brothers passing proficiency
examinations. Degree teams optional.) _____

The MC then declared the Chapter open for new business which included: _____

Reports and announcements for the good of the Order were made regarding _____

No further business appearing, the receipts of session were reported and the Minutes
were read and approved as read (corrected). The MC then closed the Chapter in regular
form at _____ p.m. (a.m.)

Respectfully submitted,

Approved,

Scribe

Master Councilor